

## AjmanDED Information Security Policy

The objective of the security policy is to protect Ajman DED's assets against loss, improper disclosure & unauthorized modification.

The Information Security Policy is based on the information security principles:

- **Confidentiality:** protecting sensitive information from unauthorized disclosure
- **Integrity:** safeguarding the accuracy & completeness of all information within Ajman DED
- **Availability:** ensuring that information & vital services are available to users when required.

Ajman DED's Information Security Policy is that all information assets must be protected according to its sensitivity. Protection is achieved by a combination of technical & non-technical safeguards.

Information may be shared with others when it is in the company's interest, & when it is legal to do so. The Ajman DED Information Security Policy will aim at:

- Providing security controls to protect the IT infrastructure & data
- Providing a secure environment in which to conduct business
- Providing controls to protect confidential information to ensure data remains confidential (non-Disclosure agreements)
- Ensuring regulatory & legislative requirements will be met by complying with appropriate local laws
- Ensuring that Risk Assessments are conducted & Risk Treatment Plans (RTP) are controlled & maintained
- Ensuring Business Continuity Plans are produced, maintained & tested as far as practicable
- Ensuring information security awareness is conducted
- Ensuring all security breaches & suspected weaknesses are reported & investigated
- Ensuring management commitment is established & maintained to support the overall Information Security Management System (ISMS) implementation

The Information Security Policies applies to all employees, users, & suppliers that have access to information & associated information processing systems. It applies equally to management, permanent & temporary staff, contractors, partners, & service providers.

This policy has been reviewed & approved by Management of Ajman DED. It is to be regularly reviewed for its continuing suitability, adequacy, & effectiveness during management reviews & as required.

This policy will ensure that the organisation is aware of the Ajman DED's obligation to avoid breaches of any law, statutory, regulatory, or contractual obligations, & of any security requirements